

Project Independence

Transition Number Four: Lead Carpenter to Project Manager

First and most important: Do what you say you are going to do. And if you can't, talk to someone.

Second: If you're not happy, let us try to fix it. If we can't, let us try to help you move on to a better fit.

Making the Move from Lead Carpenter to Project Manager

A Project Manager:

- Estimates the costs incurred to complete the entire job and tracks expenditures.
- Works closely with clients and architects to help them understand the financial and practical implications of their choices.
- Approves invoices and payroll.
- Secures relevant permits and ensures project compliance with HOA.
- Moves crews between jobs.
- Understands project flow for up to one year.

Milestones Indicating Readiness to Become a Project Manager:

- You have established good relationships with the crew, vendors, and local architects and understand how each group views the project.
- You have estimated costs for a series of job components, and you are aware of causes of overruns.
- You understand all local regulations and standards relevant to the job.

Signature _____ Doug Zink, Carpenter & Founder _____

Date _____ Chris Sigrist, Carpenter & Project Manager _____