

Project Independence

Transition Number Three: Carpenter to Lead Carpenter

First and most important: Do what you say you are going to do. And if you can't, talk to someone.

Second: If you're not happy, let us try to fix it. If we can't, let us try to help you move on to a better fit.

Making the Move from Carpenter to Lead Carpenter

A Lead Carpenter:

- Manages all jobsite crews and takes full responsibility for the job
- Reports to project manager and coordinates the work of architects, clients, and subs.
- Estimates the time to complete the entire job and plans accordingly.
- Orders and tracks materials, monitors job and change orders, and completes all the job-related paperwork.
- Schedules subs and ensures that their work is completed to Ripley Beckman standards.
- Helps problem-solve with clients on the job.

Milestones Indicating Readiness to Become a Lead Carpenter:

- You possess the training and experience to figure out virtually all carpentry/remodel jobs.
- You have shown that you can take responsibility for the job, starting with the jobsite at the end of the day.
- You have begun ordering and receiving materials.
- You have demonstrated your ability to work closely with clients.
- You have gained an understanding of the time subs should be on the job and have coordinated their scheduling.
- You have demonstrated your ability to work well with other carpenters.

Signature _____ Doug Zink, Carpenter & Founder _____

Date _____ Chris Sigrist, Carpenter & Project Manager _____